

How To Do Business With The State Of North Dakota

Why Become Part of the State Bidders List?

Executive branch agencies and higher education institutions use the State Bidders List when issuing solicitations for goods and services.

The Process is Quick and Easy

Simply apply to be placed on the state bidders list to receive emails about new bid opportunities.

Go to
[www.omb.nd.gov/
doing-business-state/
procurement/bidding-
opportunities](http://www.omb.nd.gov/doing-business-state/procurement/bidding-opportunities)

- Current Bidding Opportunities
- Links to other Bidding Opportunities
- Contact Information for Procurement Assistance Organizations

Is your business interested in bidding on state contracts? You can easily apply to be placed on the state bidders list, and receive notice of state bidding opportunities.

STEP 1 - REGISTRATION

Vendors must comply with the Secretary of State registration and reporting requirements. Go to www.sos.nd.gov/business/vendors for Secretary of State registration requirements, forms, instructions and fees. For additional assistance contact the Secretary of State at 701-328-2900 (choose menu item 2, then option 1) or email sosbir@nd.gov.

STEP 2 - BIDDERS LIST APPLICATION

Go to www.omb.nd.gov/doing-business-state/procurement/registration-and-maintenance-bidders for online bidder registration information. It is recommended that you use a general company email address, for instances when employees are absent or leave the company.

Choose commodity codes for the goods and services you sell. Commodity codes determine which bid notices you will receive. For a list of commodity codes, go to www.omb.nd.gov/doing-business-state/procurement/registration-and-maintenance-bidders and click on Commodity Codes.

STEP 3 - ONLINE BIDDER MAINTENANCE

The bidders list is used by state executive branch agencies and institutions when issuing solicitations for goods and services \$50,000 and over.

Search the Bidders List at apps.nd.gov/csd/spo/services/bidder/main.htm to see if your company is a registered bidder or view solicitations and state contracts.

STATE OF NORTH DAKOTA PURCHASES INCLUDE:

- Supplies
- Equipment
- Services
- Information Technology
- Printing

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