SIGNIFICANT INCIDENT REPORTING

NORTH DAKOTA DEPARTMENT OF CORRECTIONS AND REHABILITATION

SFN 61140 (10/2016)

Standard 28: The facility must have a policy and procedure to report any significant incident occurring within the jurisdiction of the facility. Significant incidents must be reported within one hour to the DOCR Office of Facility Inspections. The facility shall submit a written report of the incident to the DOCR Office of Facility Inspections within 24 hours of the verbal notice.

Agency
Type of Significant Incident
Date and Time of Initial Notice to the Office of Facility Inspection
Date and Time of Notice to the Bureau of Criminal Investigation (Death or Escape only)
BCI Special Agent Assigned

Staff Involved

Name	Position	Date Completed CO Basic

Inmate Involved

Name	Charge(s) and County	Arresting Agency	Date of Intake

Incident Narrative (Who, What, Where, Why, When, How, and Action Taken)

Signature of Facility Administrator	Date