

How to Submit a Budget Revision

To revise the budget of a grant, first click on the appropriate grant under Awards on the Home page.

Corrections and Rehabilitation

Home Profile Filing Cabinet Search Payments Welcome Bismarck Shelter Log Out

Work Queue

Budget Revision for FY 2022 VOCA Assistance Grant has not yet been submitted.
[Review Budget Revision](#)

Reimbursement Request for FY 2022 VOCA Assistance Grant has not yet been submitted.
[Review Reimbursement Request](#)

Awards

Grant Name	Amount	Remaining	Health
FY 2021 VOCA Assistance Grant		\$0.00	100%
FY 2021 VOCA Competitive Grant			100%
FY 2022 VOCA Assistance Grant			74%
FY 2022 VOCA Competitive Grant			70%
Jul-Dec 2021 CVA Grant			68%

On the View Award page, scroll down to the bottom and click on the “Revise Budget” button.

Home Profile Filing Cabinet Search Payments Welcome Bismarck Shelter Log Out

View Award

Subgrantee: **Award Status:** Active

Grant Name: FY 2021 VOCA Assistance Grant
Grant Number: 2018-V2-GX-0008 1

Grant Period: 10/01/2020 - 09/30/2021
Last Day to Submit Reimbursement Requests: 11/09/2021

General

Award Amount: \$ Total Paid: \$ Total Remaining: \$0.00 Health: 100%

Award Amount Changes:

- Changed from \$ to \$ on 02/24/2021
- Changed from \$ to \$ on 04/19/2021

Budget

Equipment

Line Item	Budgeted Amount	Paid	Remaining
Equipment/Computer/Furniture - Purchased	\$0.00	\$0.00	\$0.00
Equipment/Computer/Furniture - Installation/Support	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total:	\$0.00	\$0.00	\$0.00

Budget Totals

Budgeted Amount	Paid	Remaining
\$6,250.00	\$4,240.17	\$2,009.83

[Revise Budget](#)

Reimbursements

Amount	Status	Date
\$	Approved	10/27/2021
\$	Approved	09/15/2021
\$	Approved	08/11/2021
\$	Approved	07/21/2021
\$	Approved	06/16/2021
\$	Approved	05/19/2021

Note: Before submitting a budget revision, make sure all reimbursements have been processed. You will not be able to submit a revision until reimbursement requests have been processed or withdrawn.

Create Budget Revision

Subgrantee: Shelter - Grand Forks	Grant Name: FY 2021 CVA Grant Grant Number: FY 2021 Grant Period: 07/01/2020 - 06/30/2021
-----------------------------------	---

The following errors have occurred:

- Budget revisions cannot be submitted while unprocessed reimbursement requests exist. Please withdraw any submitted requests or wait until all submitted requests have been processed.

Award Amount: \$6,250.00 Total Paid: \$618.76 Total Remaining: \$5,631.24

Budget Revision

Salaries and Wages

Update “Adjustments” or the “New Budget Amount” on each appropriate line item.

Adjustments can be entered as either a positive or negative number. Entering a negative number will decrease the New Budget Amount, entering a positive number will increase the New Budget Amount.

The New Budget Amount can be entered to the exact amount you want the new amount to be. Entering a new amount will update the Adjustment amount.

Create Budget Revision

Subgrantee: Shelter - Grand Forks	Grant Name: FY 2021 CVA Grant Grant Number: FY 2021 Grant Period: 07/01/2020 - 06/30/2021
-----------------------------------	---

Award Amount: \$6,250.00 Total Paid: \$618.76 Total Remaining: \$5,631.24

Budget Revision

Line Item	Current Budget Amount	Adjustment	New Budget Amount
FTE Staff Professionals	\$4,873.00	\$ <input type="text" value=""/>	\$ <input type="text" value="4,873.00"/> <small>Paid Amount: \$452.09</small>
Fringe Benefits	\$877.00	\$ <input type="text" value=""/>	\$ <input type="text" value="877.00"/> <small>Paid Amount: \$125.00</small>
Overtime and Shift Differential	\$0.00	\$ <input type="text" value=""/>	\$ <input type="text" value="0.00"/> <small>Paid Amount: \$0.00</small>

Reconcile

Award Amount: \$6,250.00
 New Budget Amount: \$6,250.00
 Difference: \$0.00

The difference between the Award Amount and New Budget Amount must equal \$0 before submitting. The Reconcile box on the right will continue to update as changes are made.

Create Budget Revision

Subgrantee: Shelter - Grand Forks	Grant Name: FY 2021 CVA Grant
	Grant Number: FY 2021
	Grant Period: 07/01/2020 - 06/30/2021

Award Amount: \$6,250.00 Total Paid: \$618.76 Total Remaining: \$5,631.24

Budget Revision

Line Item	Current Budget Amount	Adjustment	New Budget Amount
FTE Staff Professionals	\$4,873.00	\$ -500	\$ 4373.00 <small>Paid Amount: \$452.08</small>
Fringe Benefits	\$877.00	\$ 500	\$ 1377.00 <small>Paid Amount: \$125.00</small>
Overtime and Shift Differential	\$0.00	\$	\$ 0.00 <small>Paid Amount: \$0.00</small>
Contractor(s)	\$0.00	\$	\$ 0.00

Reconcile

Award Amount: \$6,250.00
New Budget Amount: \$6,250.00
Difference: \$0.00

Scroll down to the bottom of the page to “Save and Finish Later” or “Submit Budget Revision”. Include any comments in the Submission Comments box.

Line Item	Current Budget Amount	Adjustment	New Budget Amount
Equipment/Computer/Furniture - Purchased	\$0.00	\$	\$ 0.00 <small>Paid Amount: \$0.00</small>
Equipment/Computer/Furniture - Installation/Support	\$0.00	\$	\$ 0.00 <small>Paid Amount: \$0.00</small>
Other	\$0.00	\$	\$ 0.00 <small>Paid Amount: \$0.00</small>
Total:	\$0.00	\$0.00	\$0.00

Reconcile

Award Amount: \$6,250.00
New Budget Amount: \$6,250.00
Difference: \$0.00

Budgeted Totals

Total Previous Budget Amount	Total Adjustment	Total New Budget Amount
\$6,250.00	\$0.00	\$6,250.00

Submission Comments

Budget revision due to workforce changes

1,960 characters remaining

Cancel Save & Finish Later Submit Budget Revision

In the pop-up box, review your changes and click “Edit” to make changes or “Confirm” to submit the revision.

Paid Amount: \$0.00

Confirm Budget Revision

Please review your changes to the budget, and click on "Confirm" to submit this revision, or "Edit" to go back and make changes.

Salaries and Wages

Line Item	Current Amount	Adjustment	New Amount
FTE Staff Professionals	\$4,873.00	(\$500.00)	\$4,373.00
Fringe Benefits	\$877.00	\$500.00	\$1,377.00

Submission Comments

Budget revision due to workforce changes

Edit Confirm

A message will appear at the top of the page when you have successfully submitted the Budget Revision.

Home
Profile
Filing Cabinet
Search Payments
Welcome Bismarck Shelter
Log Out

The Budget Revision has been successfully submitted. ×

View Budget Revision

<p>Subgrantee:</p> <p>Budget Revision Status: Submitted 01/19/2022 01:29 PM ⓘ</p>	<p>Grant Name: FY 2022 VOCA Assistance Grant</p> <p>Grant Number: 2019-V2-GX-0030 1</p> <p>Grant Period: 10/01/2021 - 09/30/2022</p>
---	---