

## External (Subrecipient) VOCA Grant Lifecycle

July 1, 2022	VOCA Assistance Grant Solicitation Released
July 29, 2022	Applications Due in COSMOS by Noon
August 7, 2022	Applications accepted in COSMOS by DOCR
August 24 – 31, 2022	(Approximate) Applications reviewed by Victim Services Board Members
September 1, 2022	(Approximate) Victim Services Board meets to recommend projects and funding levels to DOCR
September 9, 2022	(Approximate) Award Decisions made and Federal Award Information released
September 21, 2022	Due Date for Award Acceptance in COSMOS
September 21, 2022	Due Date for Budget Revisions, if awarded less than requested
September 21, 2022	Due Date for Crime Victim Allocation Revisions, if awarded less than requested
September 30, 2022	Due Date for Risk Assessment
October 1, 2022	FY 2020 VOCA Assistance Grant period of performance begins
October 15, 2022	Due Date for updating SAM.GOV expiration in COSMOS
October 15, 2022	Due Date for Subgrant Award Report completion in the PMT System

PMT Quarterly reports are due per the schedule below

Reimbursement Requests are due quarterly, at a minimum

October 15, 2023	Due date for PMT annually reported question
October 15, 2023	Due date for Closeout Report
October 15, 2023	Due date for final Reimbursement Request
October 15, 2023	Due date for submitting match documentation

DUE DATE Federal Fiscal Year	TYPE OF REPORT	DOCUMENTATION	SUBMISSION
10/15/22	Subgrantee Award Report (SAR)	Subrecipients proposed activities to be implemented with VOCA and match funding	OVC PMT <a href="https://ojpsso.ojp.gov/">https://ojpsso.ojp.gov/</a>
15 <sup>th</sup> day of the month. Must be submitted quarterly, at a minimum.	Reimbursement Requests	Your agency is required to maintain individual receipts for a period of <b>six years</b>	COSMOS <a href="https://apps.nd.gov/docr/cosmos/menu/">https://apps.nd.gov/docr/cosmos/menu/</a>
01/15/23	1st Quarterly Performance Measures Report	Demographic and service information for the period of 10/01/22 - 12/31/22	OVC PMT <a href="https://ojpsso.ojp.gov/">https://ojpsso.ojp.gov/</a>
01/15/23	PMT Report	Submit copy in COSMOS	<a href="https://apps.nd.gov/docr/cosmos/login">https://apps.nd.gov/docr/cosmos/login</a>
04/15/23	2nd Quarterly Performance Measures Report	Demographic and service information for the period of 1/01/23 - 3/31/23	OVC PMT <a href="https://ojpsso.ojp.gov/">https://ojpsso.ojp.gov/</a>
04/15/23	PMT Report	Submit copy in COSMOS	<a href="https://apps.nd.gov/docr/cosmos/login">https://apps.nd.gov/docr/cosmos/login</a>
07/15/23	3rd Quarterly Performance Measures Report	Demographic and service information for the period of 4/01/23 - 6/30/23	OVC PMT <a href="https://ojpsso.ojp.gov/">https://ojpsso.ojp.gov/</a>
07/15/23	PMT Report	Submit copy in COSMOS	<a href="https://apps.nd.gov/docr/cosmos/login">https://apps.nd.gov/docr/cosmos/login</a>
10/15/23	4th Quarterly Performance Measures Report	Demographic and service information for the period of 7/01/23 - 9/30/23	OVC PMT <a href="https://ojpsso.ojp.gov/">https://ojpsso.ojp.gov/</a>
10/15/23	PMT Report	Submit copy in COSMOS	<a href="https://apps.nd.gov/docr/cosmos/login">https://apps.nd.gov/docr/cosmos/login</a>
10/15/23	Subgrantee Annually Reported Questions	Annual narrative questions for the period of 10/01/22 - 9/30/23	OVC PMT <a href="https://ojpsso.ojp.gov/">https://ojpsso.ojp.gov/</a>
10/15/23	Annual Questions	Submit copy in COSMOS	<a href="https://apps.nd.gov/docr/cosmos/login">https://apps.nd.gov/docr/cosmos/login</a>
10/15/23	Annual Closeout Report	Statistical and narrative information for the period of 10/01/22 - 9/30/23	COSMOS <a href="https://apps.nd.gov/docr/cosmos/menu/">https://apps.nd.gov/docr/cosmos/menu/</a>