

## NOTICE OF FUNDING OPPORTUNITY

The North Dakota Department of Corrections and Rehabilitation is announcing a funding opportunity for the July through December 2024 **Legendary Empowerment Grant\***.

**Performance Period:**

- July 1, 2024 through December 31, 2024

## IMPORTANT DATES

**Legendary Empowerment Grant Solicitation:**

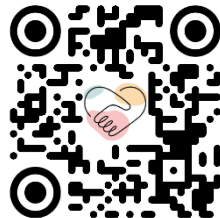
- April 1, 2024 through 12:00 noon on April 19, 2024

**Legendary Empowerment Grant Application Due:**

- 12:00 noon on April 19, 2024

## NEW APPLICANTS

Scan the **QR Code** and learn how to apply.



## CONTACT INFORMATION

*McKenzie Clayburgh*  
[DOCRgrants@nd.gov](mailto:DOCRgrants@nd.gov)

## LEGENDARY EMPOWERMENT GRANT PROGRAM CONTACT INFORMATION

GRANT PROGRAM STAFF	NAME	CONTACT INFORMATION
Grants & Contract Officer	McKenzie Clayburgh	<a href="mailto:DOCRgrants@nd.gov">DOCRgrants@nd.gov</a>
Grants & Contracts Manager	Charlie Hedden	<a href="mailto:DOCRgrants@nd.gov">DOCRgrants@nd.gov</a>
GRANT MANAGEMENT SYSTEM	CONTACT INFORMATION	
COSMOS Grant Management System	<a href="https://apps.nd.gov/docr/cosmos/menu">https://apps.nd.gov/docr/cosmos/menu</a>	
GRANTING AGENCY	CONTACT INFORMATION	
North Dakota Department of Corrections and Rehabilitation (ND DOCR) VICTIMS SERVICES WEBSITE	<a href="https://docr.nd.gov/grant-information">https://docr.nd.gov/grant-information</a>	

## LEGENDARY EMPOWERMENT GRANT REPORTING SCHEDULE PERFORMANCE PERIOD: JULY 1, 2024, THROUGH DECEMBER 31, 2024

DUE DATE State Fiscal Year	APPLICATION AND REPORTING	SYSTEM DOCUMENTATION
<b>April 1 - April 19 at Noon Solicitation</b>	Review Application Requirements	<b>ND DOCR Victim Services website</b> <a href="https://docr.nd.gov/grant-information">https://docr.nd.gov/grant-information</a>  <b>COSMOS</b> <a href="https://apps.nd.gov/docr/cosmos/menu">https://apps.nd.gov/docr/cosmos/menu</a>
	Submit Completed Application	
<b>April 25 – April 30</b>	Notification of Subaward	
<b>May/June</b>	Complete Grant Agreement	
<b>Submission by the 15<sup>th</sup> day of the month</b>	Reimbursement Requests	
<b>01/30/2025</b>	Closeout Report Statistical and Narrative Information for the period of 7/01/2024 - 12/31/2024	

## INTRODUCTION

Introducing the Legendary Empowerment Grant offered by the North Dakota Department of Corrections and Rehabilitation!

We are thrilled to announce the launch of the Legendary Empowerment Grant, a groundbreaking initiative designed to revolutionize the way agencies across the state of North Dakota support and assist victims of crime. This grant will replace the Crime Victims Account Grant (CVA) and aims to inspire creativity and innovation in improving outcomes for those affected by crime.

We are seeking proposals from agencies that have visionary and tangible ideas for enhancing the services provided to crime victims. We encourage applicants to think outside the box and propose novel approaches that have the potential to make a significant impact. Imagine the possibilities if your agency were granted an additional \$10,000 to \$20,000 in discretionary funds – what transformative changes could you bring about in the lives of victims?

A total of \$100,000 will be awarded through the Legendary Empowerment Grant, and the number of award recipients will depend on the quality and quantity of submissions received. We are excited to support innovative projects that have the power to empower and uplift victims of crime, and we look forward to receiving your visionary proposals.

Join us in shaping a brighter future for victims of crime in North Dakota through the Legendary Empowerment Grant!

## DESCRIPTION

The *subrecipient* shall use Legendary Empowerment Grant funding to provide authorized direct services to crime victims of federal and state crimes on the same basis, without a charge, and shall manage funding as directed in the Legendary Empowerment Grant Notice of Funding Opportunity and Subrecipient Agreement.

The July through December 2024 Legendary Empowerment Grant shall be awarded for the time period July 1, 2024, through December 31, 2024. The Grant is a competitive process, based upon agency and general eligibility requirements; submission of a complete application, contract and required certifications; and a goal orientated project or plan showing progress, enrichment, or expansion of direct services. A detailed proposal will need to be submitted along with the application.

## ELIGIBILITY REQUIREMENTS

**AGENCY REQUIREMENTS** To be eligible for Legendary Empower Grant funding, a *subrecipient* must be operated by a criminal justice, governmental unit, public, private non-profit, or tribal agency or a combination thereof. Providing direct services to victims of crime shall be a core component of the agency's mission and operations; however, serving crime victims need not be an agency's sole purpose. Agencies also included may be rape crisis centers, domestic violence shelters, child abuse treatment facilities, or community-based victim service agencies.

## GENERAL REQUIREMENTS

**REQUIREMENTS** A *subrecipient* should review the general eligibility requirements listed below prior to submitting an application for Legendary Empowerment Grant funding.

1. The *subrecipient* shall be located in North Dakota and serve North Dakota residents.
2. A *subrecipient* receiving Legendary Empowerment Grant funding shall have financial support from other sources in addition to the Legendary Empowerment Grant funding.
3. The *subrecipient* receiving Legendary Empowerment Grant funding shall abide by additional eligibility or service requirements as established by the North Dakota Department of Corrections within the performance period, including submission of fiscal, statistical, and programmatic reporting through COSMOS.

## DOCUMENTATION FOR LEGENDARY EMPOWERMENT GRANT APPLICATION SUBMISSION

- Current Agency Staff List
- Board of Directors List (if applicable)
- **ND Secretary of State Certificate of Good Standing** <http://sos.nd.gov/office-secretary-state/contact-us>
- **NON-PROFIT ORGANIZATIONS ONLY** - IRS Department of the Treasury 501(c)(3) <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>

**COSMOS GRANT MANAGEMENT SYSTEM** The *subrecipient* shall utilize COSMOS to review the application packet including eligibility requirements, application requirements; completion of the application and contract; budget revisions and fiscal management; reimbursement requests and reporting. Training is essential for navigating COSMOS and is accessible through the Power Point presentation located on the ND DOCR Victim Services website at <https://docr.nd.gov/grant-information>. The *subrecipient* shall participate in all training, as it applies to Legendary Empowerment Grant funding, upon request of the ND DOCR.

**REIMBURSEMENT REQUESTS** Documentation is required to be included with reimbursement requests.

## ELIGIBLE DIRECT COSTS AND SERVICES

The State of North Dakota through the Department of Corrections would like to award the Legendary Empowerment Grant to a group of *subrecipient* who has a unique idea in helping victims of violent crimes. Each potential *subrecipient* shall submit a proposal detailing how its program could use these funds. The proposal shall be submitted along with the application as an attachment in the Cosmos Grant Management system. The more detail a *subrecipient* provides in its proposal, the more likely they are to be selected to receive the Legendary Empowerment Grant.

A selection of examples has been provided below; however, *subrecipients* are encouraged to come up with their own unique ideas. *Subrecipients may not use funds for salary and/or fringe.*

- **NEW ACCOUNTING SOFTWARE** refers to an accounting software that assists bookkeepers and accountants in recording and reporting financial transactions.
- **NEW EQUIPMENT** shall be used for purchasing items necessary to increase the ease of daily function of the program.
- **SHELTER UPGRADES** refers to improvements or enhancements made to an existing structure or system that increases the ease of daily function of the program.

- **CRISIS HOTLINE COUNSELING** refers to the operation of a 24-hour seven day per week telephone service which provides counseling, guidance, emotional support, information, and referral services.
- **PUBLIC AWARENESS AND EDUCATIONAL PRESENTATIONS** includes the development of presentation materials, brochures, newspaper notices, and public service announcements to be distributed in schools, community centers and other public forums designed to inform crime victims of their rights and provide referral services or assistance.
- **RESEARCH STUDIES** shall be used for program and/or project evaluation only.
- **SHELTER/SAFE HOUSE** refers to offering short-term and long-term housing and related support services to victims and their families following victimization.
- **TRANSITIONAL HOUSING COSTS** Victims in need of transitional housing would be victims who cannot safely return to their previous housing due to victimization, victims of human trafficking, victims with disabilities or elderly abused by caretakers, domestic violence and their dependents, and sexual assault victims. Costs would include travel, rental assistance, security deposits, utilities and other costs related to relocation, as well as voluntary support services such as childcare and counseling.
- **VEHICLE LEASE OR PURCHASE** Vehicles may be leased or purchased and used for providing direct services only.
- **DEVELOPMENT OF CHILDREN’S PROGRAM** refers to any program that aids in the development, education, or health and well-being of a child or group of children.

## **LEGENDARY EMPOWERMENT GRANT CLOSEOUT REPORT REQUIREMENTS**

The *subrecipient* shall submit all required statistical and narrative data specific to the Legendary Empowerment Grant Closeout Reporting Schedule (see below) through COSMOS, including Closeout Reports and any other reports required or requested by the ND DOCR throughout the performance period.

**CLOSEOUT REPORT** The Closeout Report may be comprised of questions regarding the progress, performance, and statistical data completed during the performance period. The Closeout Report shall be completed by the *subrecipient* and submitted through COSMOS within thirty (30) days after the end of the performance period.

### **POPULATION DEMOGRAPHIC CATEGORIES – SELF REPORTED**

#### **RACE/ETHNICITY**

<b>American Indian or Alaska Native</b>	<b>Asian</b>	<b>Black or African American</b>	<b>Hispanic or Latino</b>
<b>Native Hawaiian, Pacific Islander or Other (Description Required)</b>	<b>White Non-Latino or Caucasian</b>	<b>Other Race</b>	<b>Multiple Races</b>

#### **GENDER IDENTITY**

<b>Male</b>	<b>Female</b>	<b>Other (Description Required)</b>
-------------	---------------	-------------------------------------

**VICTIMIZATION TYPES**

Adult Physical Assault Aggravated or Simple Assault	Adult Sexual Assault	Adults Sexually Abused/Assaulted as Children	Arson	Bullying Verbal, Cyber or Physical	Burglary
Child Physical Abuse or Neglect	Child Pornography	Child Sexual Abuse/Assault	Domestic and/or Family Violence	DUI/DWI Incidents	Elder Abuse or Neglect
Hate Crime Racial, Religious, Gender, Sexual Orientation, Other: Explain		Human Trafficking: Sex or Labor	Identity Crime Theft, Fraud, or Financial		Kidnapping Custodial Non-Custodial
Mass Violence Domestic or International	Other: Explain	Other Vehicular Victimization: Hit and run	Robbery	Stalking or Harassment	
Survivors of Homicide Victims	Teen Dating Victimization		Terrorism: Domestic or International		

**VICTIMIZATION TYPES BY SPECIAL CLASSIFICATION OF INDIVIDUALS**

Deaf or Hard of Hearing	Homeless	Immigrants, Refugees, Asylum Seekers	LGBTQ2S-Lesbian, Gay, Bisexual, Trans-sexual, Queer, Two Spirits (indigenous people with both male and female traits)	Veterans
Victims with Cognitive, Physical or Mental Disabilities		Victims with Limited English Proficiency		Other (Explanation Required)

**SECONDARY VICTIMS: CHILD, CHILDREN, OR OTHER INDIVIDUALS**

Secondary victims shall be counted only if:

1. The crime was perpetrated upon the child(ren) also; or if they received direct contact by one of your staff members; or benefitted directly from services provided by your agency.
2. If a child(ren) is listed on a protection order, the child(ren) may be counted as a victim if he or she is being provided a direct service. The mere listing of a child(ren) on a protection order does not mean that the child(ren) is/are being provided a service. *Use your best judgment in determining whether the child(ren) is/are in need of and being provided a direct service.*

**SCENARIO EXAMPLES:**

1. In a crisis intervention situation, mom and four children were placed at a shelter. *The number of victims counted is five.*
2. Mom is at the *subrecipient* for support group and is benefiting from counseling. The three children in her custody and the family have not received any direct services. *The number of victims counted is one.*
3. Mom and two children required food assistance and paying the utility bill. If mom is a victim of crime, the children would benefit directly from the food and heat. *The number of victims counted will be three.*

4. A non-custodial mom of three children received emergency shelter.  
*The number of victims counted is one.*

**COUNTING VICTIMS WITHOUT DUPLICATION** All victims shall be counted only once in a performance period, except when a victim receives services for a separate and unrelated crime.