External (Subrecipient) VOCA Grant Lifecycle

July 1, 2023   VOCA Assistance Grant Solicitation Released

July 31, 2023   Applications Due in COSMOS by Noon

August 7, 2023   Applications accepted in COSMOS by DOCR

August 23 – 30, 2023 (Approximate) Applications reviewed by Victim Services Board Members

September 1, 2023   (Approximate) Victim Services Board meets to recommend projects and funding levels to DOCR

September 25, 2023   (Approximate) Award Decisions made and Federal Award Information released

September 29, 2023   Due Date for Award Acceptance in COSMOS

September 29, 2023   Due Date for Budget Revisions, if awarded less than requested

September29, 2023   Due Date for Crime Victim Allocation Revisions, if awarded less than requested

September 29, 2023   Due Date for Risk Assessment

October 1, 2023   FY 2024 VOCA Assistance Grant period of performance begins

October 1, 2023   Suitability of Determination Forms due

 October 13, 2023   Due Date for Subgrant Award Report completion in the PMT System

PMT Quarterly reports are due per the schedule below

Reimbursement Requests are due quarterly, at a minimum

October 15, 2024   Due date for PMT annually reported question

October 15, 2024   Due date for Closeout Report

October 15, 2024   Due date for final Reimbursement Request

October 15, 2024   Due date for submitting match documentation if elected to opt out of the waiver

DUE DATE Federal Fiscal Year	TYPE OF REPORT	DOCUMENTATION	SUBMISSION
10/15/23	Subgrantee Award Report (SAR)	Subrecipients proposed activities to be implemented with VOCA and match funding	**OVC PMT** **https://ojpsso.ojp.gov/**
15th day of the month. Must be submitted quarterly, at a minimum.	Reimbursement Requests	Your agency is required to maintain individual receipts for a period of **six years**	**COSMOS** **https://apps.nd.gov/docr/cosmos/menu/**
01/15/24	1st Quarterly Performance Measures Report	Demographic and service information for the period of 10/01/23 - 12/31/23	**OVC PMT** **https://ojpsso.ojp.gov/**
01/15/24	PMT Report	Submit copy in COSMOS	**https://apps.nd.gov/docr/cosmos/login**
04/15/24	2nd Quarterly Performance Measures Report	Demographic and service information for the period of 1/01/24 - 3/31/24	**OVC PMT** **https://ojpsso.ojp.gov/**
04/15/24	PMT Report	Submit copy in COSMOS	**https://apps.nd.gov/docr/cosmos/login**
07/15/24	3rd Quarterly Performance Measures Report	Demographic and service information for the period of 4/01/24 - 6/30/24	**OVC PMT** **https://ojpsso.ojp.gov/**
07/15/24	PMT Report	Submit copy in COSMOS	**https://apps.nd.gov/docr/cosmos/login**
10/15/24	4th Quarterly Performance Measures Report	Demographic and service information for the period of 7/01/24 - 9/30/24	**OVC PMT** **https://ojpsso.ojp.gov/**
10/15/24	PMT Report	Submit copy in COSMOS	**https://apps.nd.gov/docr/cosmos/login**
10/15/24	Subgrantee Annually Reported Questions	Annual narrative questions for the period of 10/01/23 - 9/30/24	**OVC PMT** **https://ojpsso.ojp.gov/**
10/15/24	Annual Questions	Submit copy in COSMOS	**https://apps.nd.gov/docr/cosmos/login**
10/15/24	Annual Closeout Report	Statistical and narrative information for the period of 10/01/23 - 9/30/24	**COSMOS** **https://apps.nd.gov/docr/cosmos/menu/**